## Autodesk<sup>®</sup> **Revit<sup>®</sup> 2021 Architecture Fundamentals**

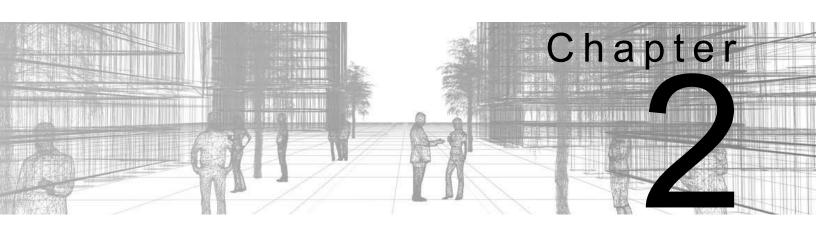




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# Basic Sketching and Modify Tools

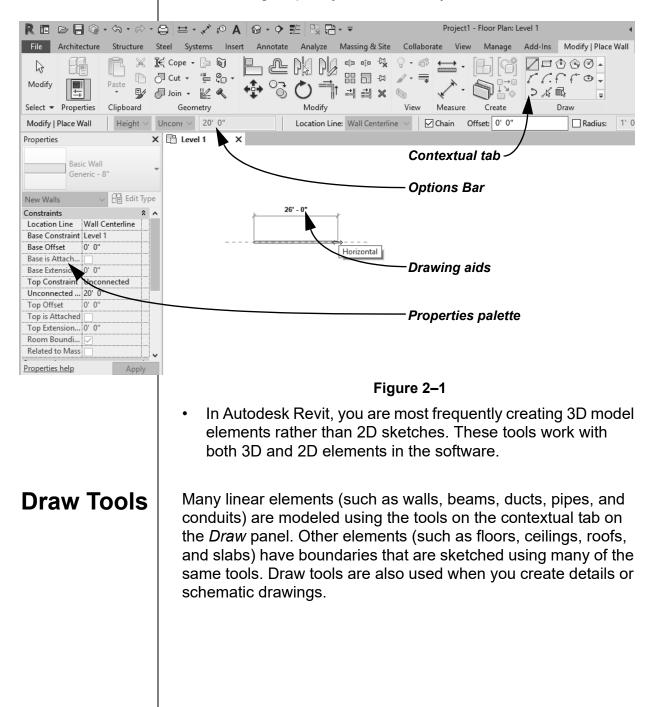
Basic sketching, selecting, and modifying tools are the foundation of working with all types of elements in the Autodesk<sup>®</sup> Revit<sup>®</sup> software. Using these tools with drawing aids helps you to place and modify elements to create accurate building models.

#### Learning Objectives in This Chapter

- Sketch linear elements such as walls, beams, and pipes.
- Ease the placement of elements by incorporating drawing aids such as alignment lines, temporary dimensions, and snaps.
- Place Reference Planes as temporary guide lines.
- Use techniques to select and filter groups of elements.
- · Modify elements using a contextual tab, Properties, temporary dimensions, and controls.
- Move, copy, rotate, and mirror elements and create array copies in linear and radial patterns.
- Align, trim, and extend elements with the edges of other elements.
- Split linear elements anywhere along their length.
- · Offset elements to create duplicates a specific distance away from the original.

## 2.1 Using General Sketching Tools

When you start a command, the contextual tab on the ribbon, the Options Bar, and the Properties palette (as shown in Figure 2–1) enable you to set up features for each new element you are placing in the project. As you are working, several features called *drawing aids* display, as shown in Figure 2–1. They help you to create designs quickly and accurately.



The exact tools vary according to the element being modeled.

You can change from one Draw tool shape to another in the middle of a command.

Different options display according to the type of element that is selected or the command that is active.

Two methods are available:

- Draw the element using a geometric form
- *Pick* an existing element (such as a line, face, or wall) as the basis for the new element's geometry and position.

## How To: Create Linear Elements

- 1. Start the command you want to use.
- 2. In the contextual tab>Draw panel (shown in Figure 2–2), select a drawing tool.
- 3. Select points to define the elements or watch the Status Bar, in the lower left corner, for hints on what to do.



Figure 2–2

- 4. Finish the command using one of the standard methods:
  - Click (Modify).
  - Press <Esc> twice.
  - Start another command.

## **Draw Options**

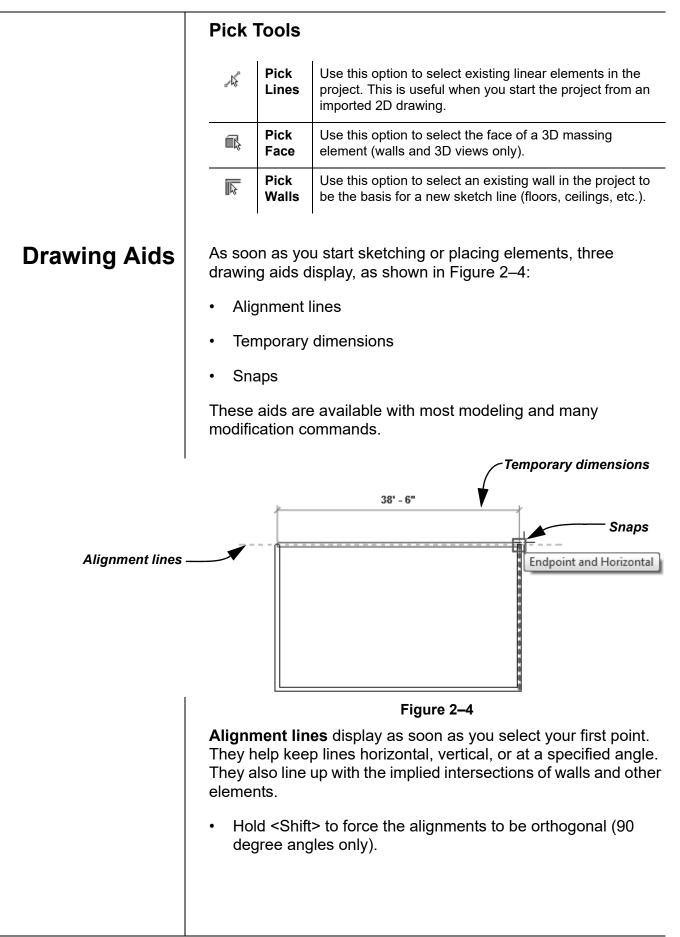
When you are in Drawing mode, several options display in the Options Bar, as shown in Figure 2–3.

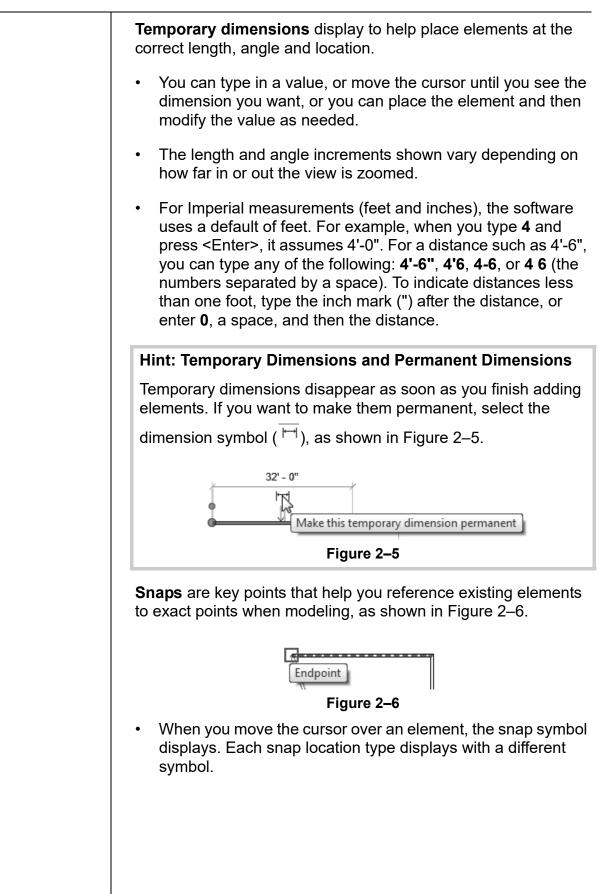
🗹 Chain	Offset: 0' 0"	Radius:	1' 0"
		Figure 2–3	

i	g	u	re	2-	-3
	J				-

- Chain: Controls how many segments are created in one • process. If this option is not selected, the Line and Arc tools only create one segment at a time. If it is selected, you can continue adding segments until you press <Esc> or select the command again.
- Offset: Enables you to enter values so you can create linear elements at a specified distance from the selected points or element.
- **Radius:** Enables you to enter values when using a radial tool or to add a radius to the corners of linear elements as you sketch them.

Draw	Tools	
2	Line	Draws a straight line defined by the first and last points. If Chain is enabled, you can continue selecting end points for multiple segments.
Ē	Rectangle	Draws a rectangle defined by two opposing corner points. You can adjust the dimensions after selecting both points.
٢	Inscribed Polygon	Draws a polygon inscribed in a hypothetical circle with the number of sides specified in the Options Bar.
Ŷ	Circumscribed Polygon	Draws a polygon circumscribed around a hypothetical circle with the number of sides specified in the Options Bar.
۲	Circle	Draws a circle defined by a center point and radius.
6	Start-End- Radius Arc	Draws a curve defined by a start, end, and radius of the arc. The outside dimension shown is the included angle of the arc. The inside dimension is the radius.
C.	Center-ends Arc	Draws a curve defined by a center, radius, and included angle. The selected point of the radius also defines the start point of the arc.
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	Tangent End Arc	Draws a curve tangent to another element. Select an end point for the first point, but do not select the intersection of two or more elements. Then select a second point based on the included angle of the arc.
ſ	Fillet Arc	Draws a curve defined by two other elements and a radius. Because it is difficult to select the correct radius by clicking, this command automatically moves to edit mode. Select the dimension and then modify the radius of the fillet.
Ŷ	Spline	Draws a spline curve based on selected points. The curve does not actually touch the points (Sketches, Model and Detail Lines only).
٢	Ellipse	Draws an ellipse from a primary and secondary axis (Walls, Sketches, Model and Detail Lines only).
\$	Partial Ellipse	Draws only one side of the ellipse, like an arc. A partial ellipse also has a primary and secondary axis (Sketches, Model and Detail Lines only).





#### Hint: Snap Settings and Overrides

In the *Manage* tab>Settings panel, click (Snaps) to open the Snaps dialog box, which is shown in Figure 2–7. The Snaps dialog box enables you to set which snap points are active, and set the dimension increments displayed for temporary dimensions (both linear and angular).

Snaps Off	(SO)	
Dimension Snaps		
Snaps adjust as views are zoomed The largest value that represents		
Length dimension snap increme	nts	
4';0'6";0'1";0'01/4";		
Angular dimension snap increm	ents	
90.00°; 45.00°; 15.00°; 5.00°	; 1.00°;	
Object Snaps		
Endpoints	(SE) 🔽 Intersections	(5
✓ Midpoints	(SM) 🗹 Centers	(S
✓ Nearest	(SN) 🗹 Perpendicular	(S
☑ Work Plane Grid	(SW) 🗹 Tangents	(S
☑ Quadrants	(SQ) 🗹 Points	(S
Check All Check	None	
☑ Snap to Remote Objects	(SR) 🗹 Snap to Point Clou	ds (P
Temporary Overrides		
While using an interactive tool, ke used to specify a snap type for a		itheses) can be
Object snaps	Use shortcuts listed above	
Close	(SZ)	
Turn Override Off	(SS)	
Cycle through snaps	(TAB)	
Force horizontal and vertical	(SHIFT)	
		Restore Defaults
		Reatore periodits
_		

Figure 2–7

 Keyboard shortcuts for each snap can be used to override the automatic snapping. Temporary overrides only affect a single pick, but can be very helpful when there are snaps nearby other than the one you want to use.

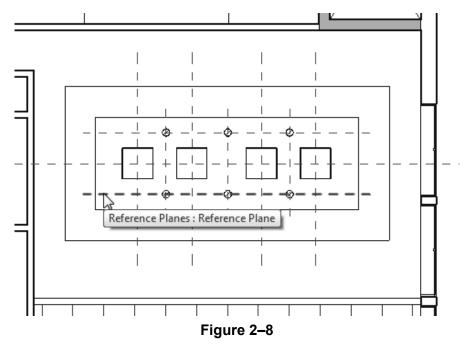
## Reference Planes

Reference planes do not display in 3D views.

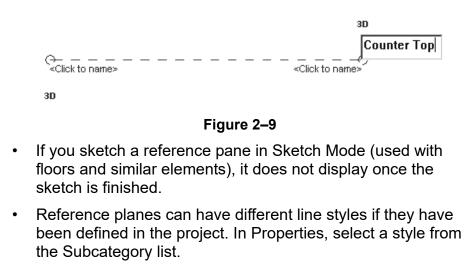
As you develop designs in the Autodesk Revit software, there are times when you need lines to help you define certain locations. You can sketch reference planes (displayed as dashed green lines) and snap to them whenever you need to line up elements. For the example shown in Figure 2–8, the lighting fixtures in the reflected ceiling plan are placed using reference planes.

• To insert a reference plane, in the Architecture, Structure, or

Systems tab>Work Plane panel, click 4 (Ref Plane) or type **RP**.



- Reference planes display in associated views because they are infinite planes, and not just lines.
- You can name Reference planes by clicking on **<Click to name>** and typing in the text box, as shown in Figure 2–9.



#### Hint: Model Line vs. Detail Line

While most of the elements that you create are representations of actual building elements, there are times you may need to add lines to clarify the design intent. These can be either detail lines, as shown in Figure 2–10, or model lines. Detail lines are also useful as references because they are only reflected in the view in which you sketch them.

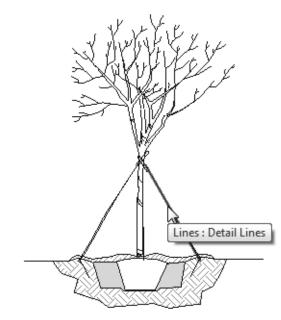
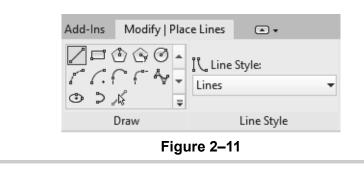


Figure 2–10

• A model line (*Architecture* or *Structure* tab>Model panel>

(Model Line)) functions as a 3D element and displays in all views.

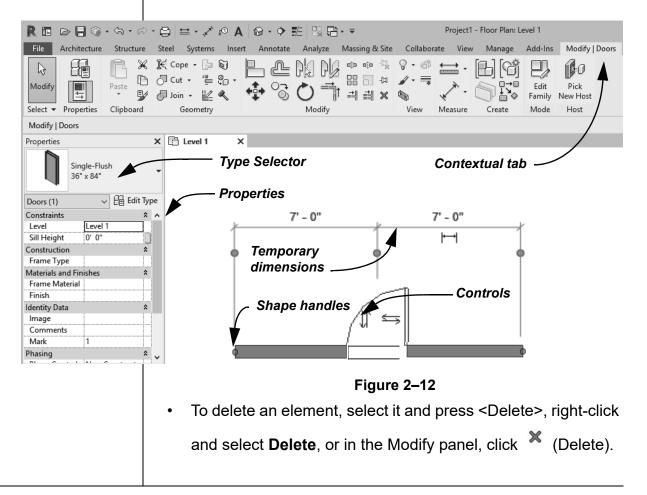
- A detail line (Annotate tab>Detail panel> (Detail Line)) is strictly a 2D element that only displays in the view in which it is drawn.
- In the *Modify* contextual tab, as shown in Figure 2–11, select a Line Style and then the Draw tool that you want to use to draw the model or detail line.



## **2.2 Editing Elements**

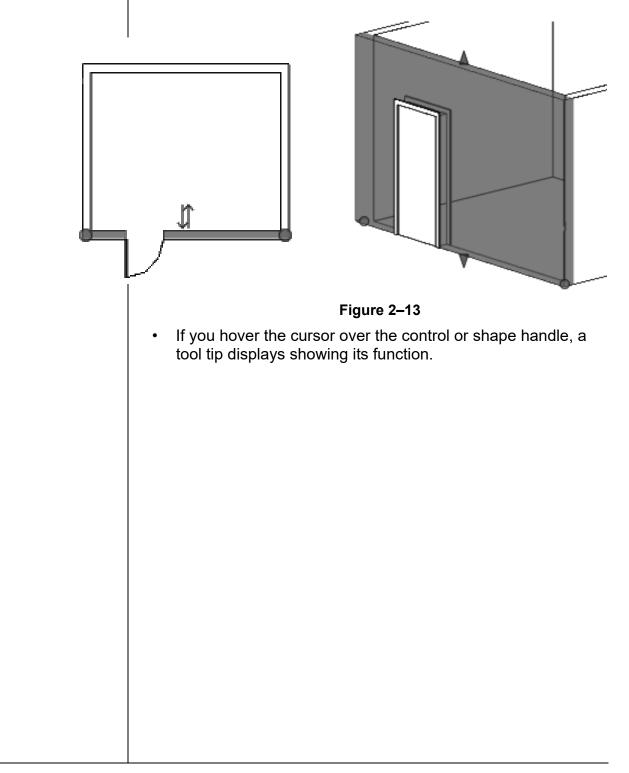
Building design projects typically involve extensive changes to the model. The Autodesk Revit software was designed to make such changes quickly and efficiently. You can change an element using the following methods, as shown in Figure 2–12:

- Type Selector enables you to specify a different type. This is frequently used to change the size and/or style of the elements.
- Properties enables you to modify the information (parameters) associated with the selected elements.
- The contextual tab in the ribbon contains the Modify commands and element-specific tools.
- Temporary dimensions enable you to change the element's dimensions or position.
- Controls enable you to drag, flip, lock, and rotate the element.
- Shape handles enable you to drag elements to modify their height or length.



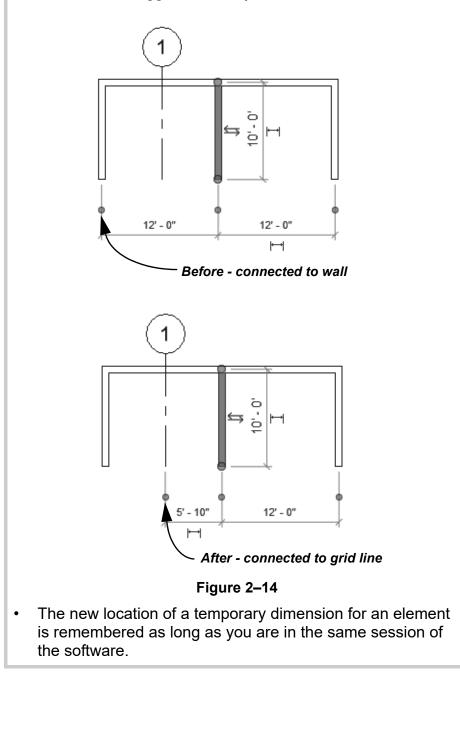
#### Working with Controls and Shape Handles

When you select an element, various controls and shape handles display depending on the element and view. For example, in plan view you can use controls to drag the ends of a wall and change its orientation. You can also drag the wall ends in a 3D view, and you can also use the arrow shape handles to change the height of the wall, as shown in Figure 2–13.



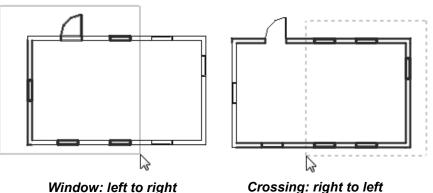
#### **Hint: Editing Temporary Dimensions**

Temporary dimensions automatically link to the closest wall. To change this, drag the *Witness Line* control, as shown in Figure 2–14, to connect to a new reference. You can also click on the control to toggle between justifications in the wall.



## Selecting **Multiple Elements**

- Once you have selected at least one element, hold <Ctrl> and select another item to add it to a selection set.
- To remove an element from a selection set, hold <Shift> and select the element.
- If you click and drag the cursor to *window* around elements, • you have two selection options, as shown in Figure 2-15. If you drag from left to right, you only select the elements completely inside the window. If you drag from right to left, you select elements both inside and crossing the window.



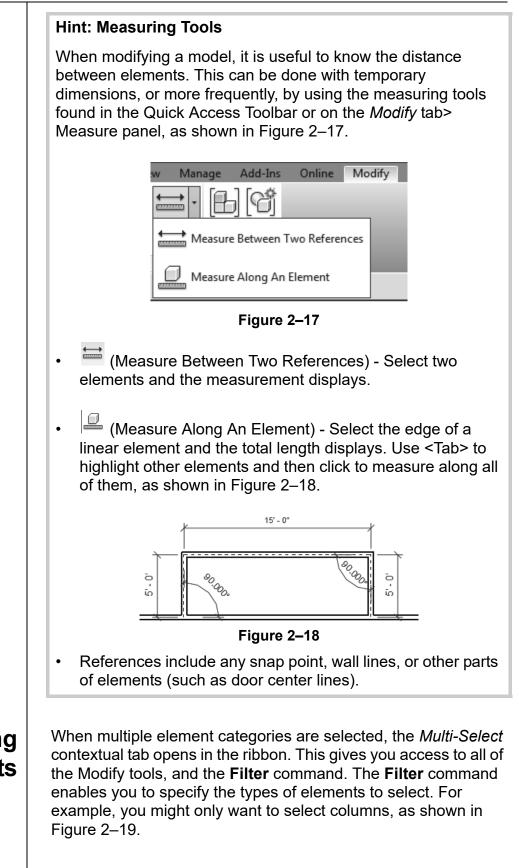
Window: left to right



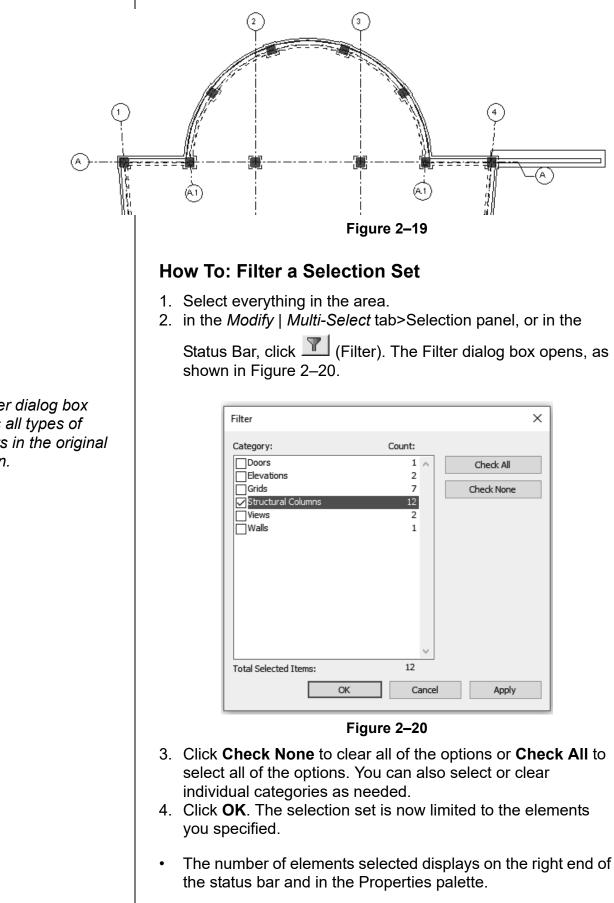
- If several elements are on or near each other, hover your cursor over an edge and press <Tab> to cycle through them before you click. If there are elements that might be linked to each other, such as walls that are connected, pressing <Tab> selects the chain of elements.
- Press <Ctrl>+<Left Arrow> to reselect the previous selection set. You can also right-click in the view window with nothing selected and select Select Previous.
- To select all elements of a specific type, right-click on an element and select Select All Instances>Visible in View or In Entire Project, as shown in Figure 2–16. For example, if you select a column of a specific size and use this command, only the columns of the same size are selected.



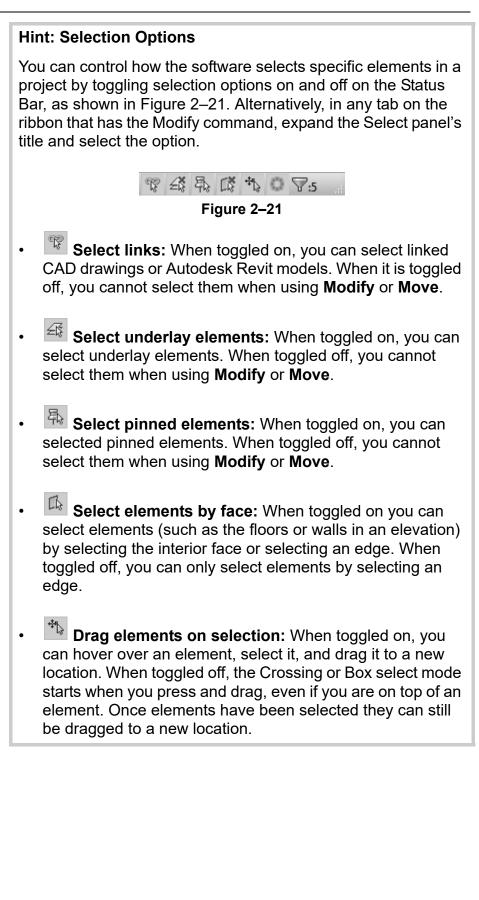
You can save selections and use them again. For more information see Appendix A.1 Reusing Selection Sets.



## Filtering Selection Sets



The Filter dialog box displays all types of elements in the original selection.



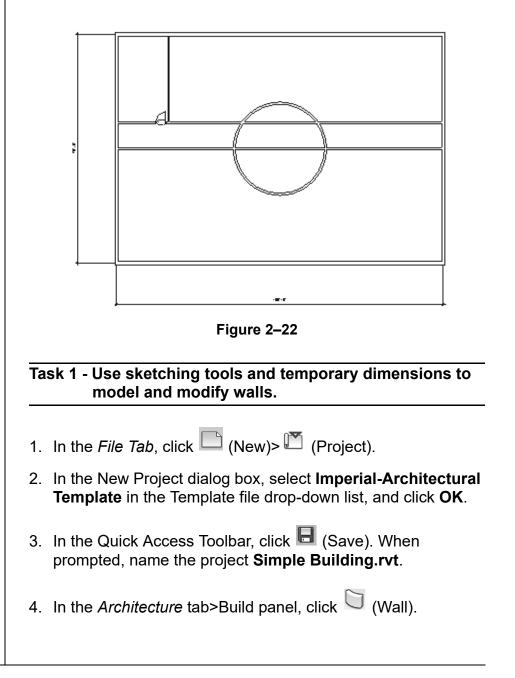
## **Practice 2a**

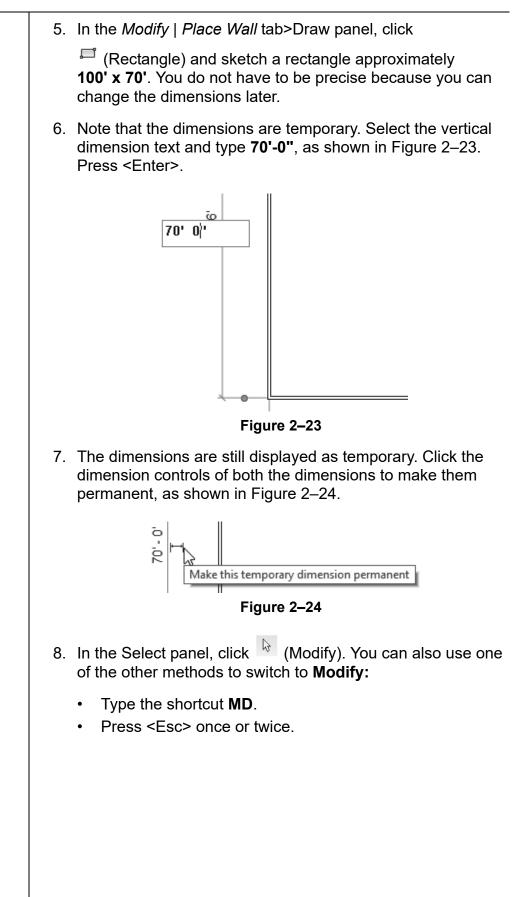
## **Sketch and Edit Elements**

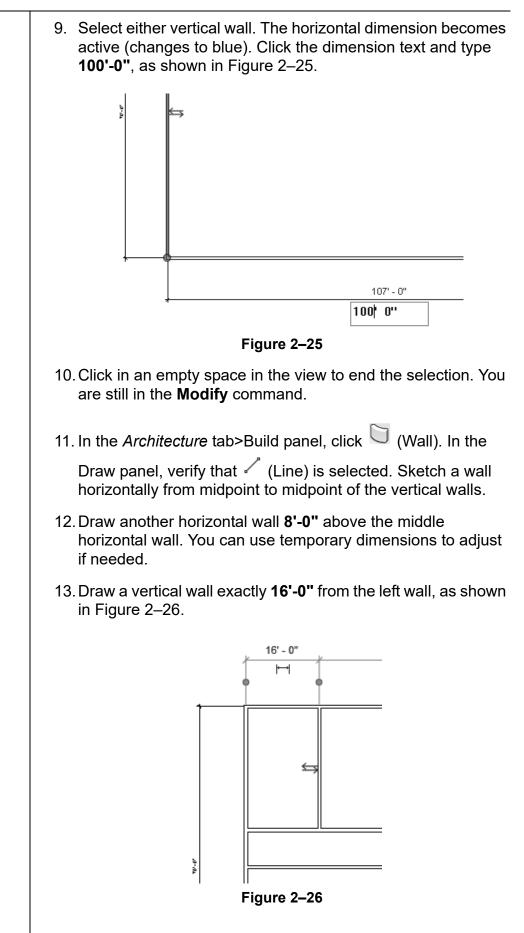
#### Practice Objective

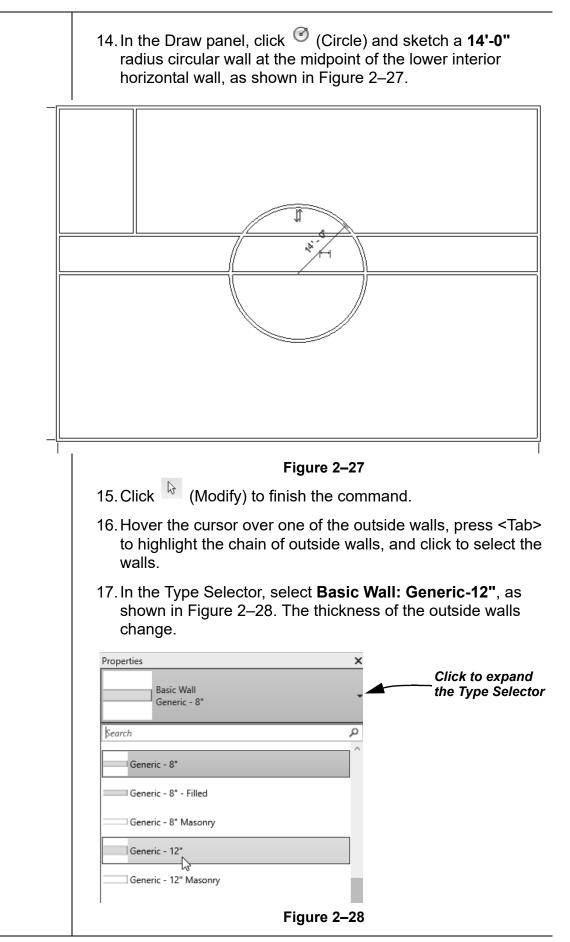
Use sketch tools and drawing aids.

In this practice, you will use the **Wall** command along with sketching tools and drawing aids, such as temporary dimensions and snaps. You will use the **Modify** command and modify the walls using grips, temporary dimensions, the Type Selector, and Properties. You will add a door and modify it using temporary dimensions and controls. The completed model is shown in Figure 2–22.









18. Click in an empty space in the view to release the selection.
19. Select the vertical interior wall. In the Type Selector, change the wall to one of the small interior partition styles.
20. Click in an empty space in the view to release the selection.
Task 2 - Add and modify a door.
1. Zoom in on the room in the upper left corner.
2. In the <i>Architecture</i> tab>Build panel, click 🚺 (Door).
<ol> <li>In the Modify   Place Door tab&gt;Tag panel, click <sup>〔1</sup> (Tag on Placement).</li> </ol>
4. Place a door anywhere along the wall in the hallway.
5. Click (Modify) to finish the command.
<ol> <li>Select the door. Use temporary dimensions to move it so that it is 2'-6" from the right interior vertical wall. If needed, use controls to flip the door so that it swings into the room, as shown in Figure 2–29.</li> </ol>
13'-6" Temporary dimensions Flip control
Figure 2–29
7. Type <b>ZE</b> to zoom out to the full view.
8. Save the project.

## 2.3 Working with Basic Modify Tools

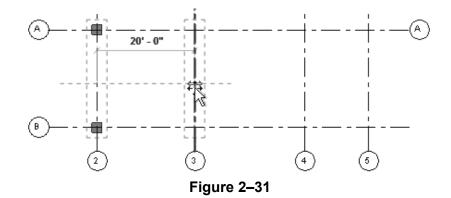
The basic modifying tools, **Move**, **Copy**, **Rotate**, **Mirror**, and **Array**, can be used with individual elements or any selection of elements. They are found in the Modify panel (shown in Figure 2–30), in the *Modify* tab, and in contextual tabs.



Figure 2–30

• For these modify commands, you can either select the elements and start the command, or start the command, select the elements, and press <Enter> to finish the selection and move to the next step in the command.

The **Move** and **Copy** commands enable you to select the element(s) and move or copy them from one place to another. You can use alignment lines, temporary dimensions, and snaps to help place the elements, as shown in Figure 2–31.



#### How To: Move or Copy Elements

- 1. Select the elements you want to move or copy.
- In the Modify panel, click (Move) or (Copy).
   Alternatively, you can type MV for Move and CO for Copy. A boundary box displays around the selected elements.
- 3. Select a start point on or near the element.
- 4. Select a second point. Use alignment lines and temporary dimensions to help place the elements.

Moving and Copying Elements

You can Move co element. Move/Cop	dify) to end the command. drag elements to new locations without starting the ommand. Holding <ctrl> and dragging copies the . This is quick but not very precise. <b>by Elements Options</b> and <b>Copy</b> commands have several options that</ctrl>
Move co element. Move/Cop	ommand. Holding <ctrl> and dragging copies the . This is quick but not very precise. <b>Dy Elements Options</b> and <b>Copy</b> commands have several options that</ctrl>
The <b>Move</b> a	and <b>Copy</b> commands have several options that
	e Options Bar, as shown in Figure 2–32.
	Constrain Disjoin Multiple Figure 2–32
Constrain	Restricts the movement of the cursor to horizontal or vertical, or along the axis of an item that is at an angle. This keeps you from selecting a point at an angle by mistake. <b>Constrain</b> is off by default.
Disjoin (Move only)	Breaks any connections between the elements being moved and other elements. If <b>Disjoin</b> is on, the elements move separately. If it is off, the connected elements also move or stretch. <b>Disjoin</b> is off by default.
Multiple (Copy only)	Enables you to make multiple copies of one selection. <b>Multiple</b> is off by default.
	ommands only work in the current view, not between projects. To copy between views or projects, In the
Modify ta	ab>Clipboard panel use 🖺 (Copy to Clipboard),
🔀 (Cut	t to the Clipboard) and $\widehat{\square}$ (Paste from Clipboard).

#### **Hint: Pinning Elements**

If you do not want elements to be moved, you can pin them in place, as shown in Figure 2–33. Select the elements and in the

*Modify* tab, in the Modify panel, click  $^{+\square}$  (Pin). Pinned elements can be copied, but not moved. If you try to delete a pinned element, a warning dialog displays reminding you that you must unpin the element before the command can be started.

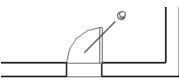


Figure 2–33

Select the element and click <sup>(Unpin)</sup> or type the shortcut **UP** to free it.

## Rotating Elements

The **Rotate** command enables you to rotate selected elements around a center point or origin, as shown in Figure 2–34. You can use alignment lines, temporary dimensions, and snaps to help specify the center of rotation and the angle. You can also create copies of the element as it is being rotated.

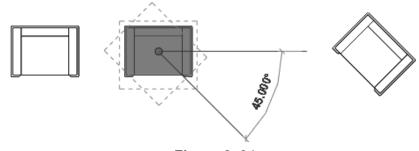


Figure 2–34

#### How To: Rotate Elements

- 1. Select the element(s) you want to rotate.
- 2. In the Modify panel, click <sup>O</sup> (Rotate) or type the shortcut **RO**.

 The center of rotation is automatically set to the center of the element or group of elements, as shown on the left in Figure 2–35. To change the center of rotation, as shown on the right in Figure 2–35, use the following:

- Drag the <sup>(1)</sup> (Center of Rotation) control to a new point.
- In the Options Bar, next to **Center of rotation**, click **Place** and use snaps to move it to a new location.
- Press <Spacebar> to select the center of rotation and click to move it to a new location.





In the Options Bar, specify if you want to make a Copy (select Copy), type an angle in the *Angle* field (shown in Figure 2–36), and press <Enter>. You can also specify the angle on screen using temporary dimensions.

🗖 Disjoin 🔲 Copy	Angle:	Center of rotation: Place Default



- 5. The rotated element(s) remain highlighted, enabling you to start another command using the same selection, or click
  - (Modify) to finish.
- The **Disjoin** option breaks any connections between the elements being rotated and other elements. If **Disjoin** is on (selected), the elements rotate separately. If it is off (cleared), the connected elements also move or stretch, as shown in Figure 2–37. **Disjoin** is toggled off by default.

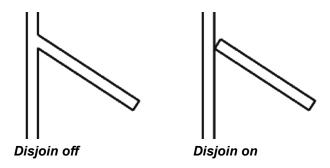


Figure 2–37

To start the **Rotate** command with a prompt to select the center of rotation, select the elements first and type **R3**.

## Mirroring Elements

The **Mirror** command enables you to mirror elements about an axis defined by a selected element, as shown in Figure 2–38, or by selected points.

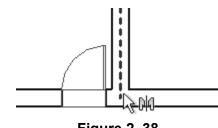


Figure 2–38

#### How To: Mirror Elements

- 1. Select the element(s) to mirror.
- 2. In the Modify panel, select the method you want to use:
  - Click (Mirror Pick Axis) or type the shortcut MM. This prompts you to select an element as the Axis of Reflection (mirror line).
  - Click (Mirror Draw Axis) or type the shortcut DM. This prompts you to select two points to define the axis about which the elements mirror.
- 3. The new mirrored element(s) remain highlighted, enabling you to start another command, or return to **Modify** to finish.
- By default, the original elements that were mirrored remain. To delete the original elements, clear the **Copy** option in the Options Bar.

#### Hint: Scale

The Autodesk Revit software is designed with full-size elements. Therefore, not much should be scaled. For example, scaling a wall increases its length but does not impact the width, which is set by the wall type. However, you can use

(Scale) in reference planes, images, and imported files from other programs.

## Creating Linear and Radial Arrays

A linear array creates a straight line pattern of elements, while a radial array creates a circular pattern around a center point. The **Array** command creates multiple copies of selected elements in a linear or radial pattern, as shown in Figure 2–39. For example, you can array a row of columns to create a row of evenly spaced columns on a grid, or array a row of parking spaces. The arrayed elements can be grouped or placed as separate elements.

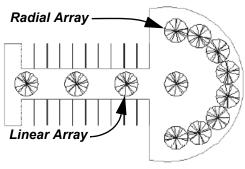


Figure 2–39

## How To: Create a Linear Array

- 1. Select the element(s) to array.
- 2. In the Modify panel, click 💾 (Array) or type the shortcut **AR**.
- 3. In the Options Bar, click  $\blacksquare$  (Linear).
- 4. Specify the other options as needed.
- 5. Select a start point and an end point to set the spacing and direction of the array. The array is displayed.
- 6. If **Group and Associate** is selected, you are prompted again for the number of items, as shown in Figure 2–40. Type a new number or click on the screen to finish the command.

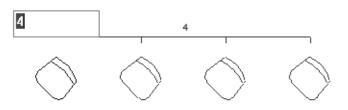
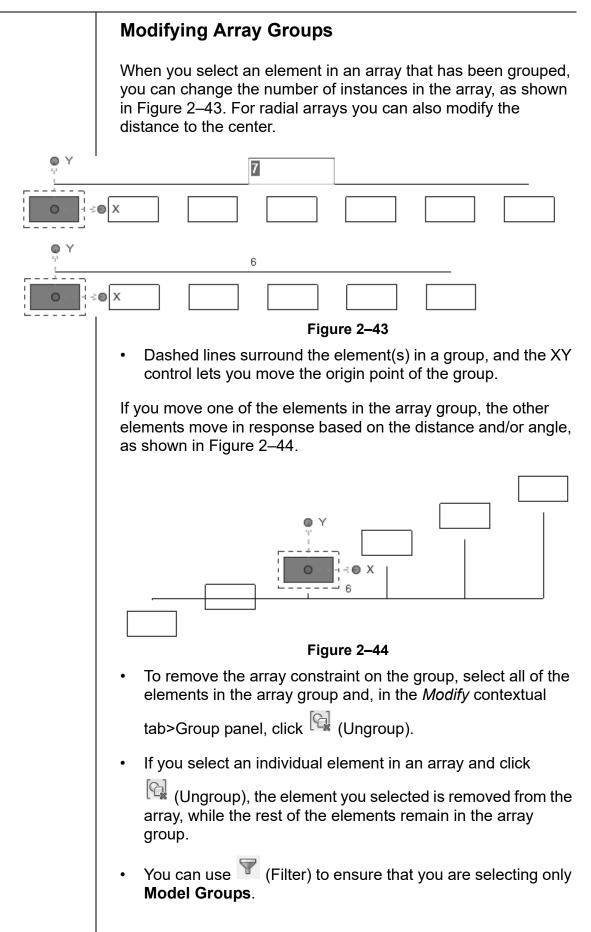


Figure 2–40

• To make a linear array in two directions, you need to array one direction first, select the arrayed elements, and then array them again in the other direction.

	Array Opt	tions
		ns Bar, set up the <b>Array</b> options for <b>Linear Array</b> re 2–41) or <b>Radial Array</b> (bottom of Figure 2–41).
I		Group And Associate Number: 2 Move To:  2 2nd  Last
🛄 🐼 🗖 Group and Associate 🛛 N	umber: 3 Mov	ve To: O 2nd (a) Last Angle: Center of rotation: Place Default
		Figure 2–41
	Group and Associate	Creates an array group element out of all arrayed elements. Groups can be selected by selecting any elements in the group.
	Number	Specifies how many instances you want in the array.
	Move To:	<b>2nd</b> specifies the distance or angle between the center points of the two elements.
		<b>Last</b> specifies the overall distance or angle of the entire array.
	Constrain	Restricts the direction of the array to only vertical or horizontal (Linear only).
	Angle	Specifies the angle (Radial only).
	Center of rotation	Specifies a location for the origin about which the elements rotate (Radial only).
	How To: (	Create a Radial Array
	1. Select th	ne element(s) to array.
	2. In the M	odify panel, click 🚆 (Array).
	3. In the O	ptions Bar, click 💇 (Radial).
		(Center of Rotation) or use <b>Place</b> to the move the frotation to the appropriate location, as shown in –42.
Remember to set the <b>Center of Rotation</b> control first, before specifying the angle.	Center o	of rotation
		Figure 2–42
	specify t	ptions Bar, type an angle and press <enter>, or he rotation angle by selecting points on the screen. the other options as needed.</enter>



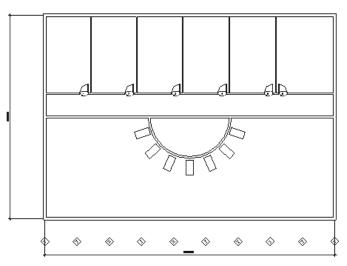
## **Practice 2b**

## Work with Basic Modify Tools

#### Practice Objective

• Use basic modify tools such as Move, Copy, Rotate, and Array Elements.

In this practice, you will create a series of offices using the Copy and Mirror commands. You will then array desks around a circular wall, then rotate and array a pair of columns across the front of a simple building, as shown in Figure 2–45.

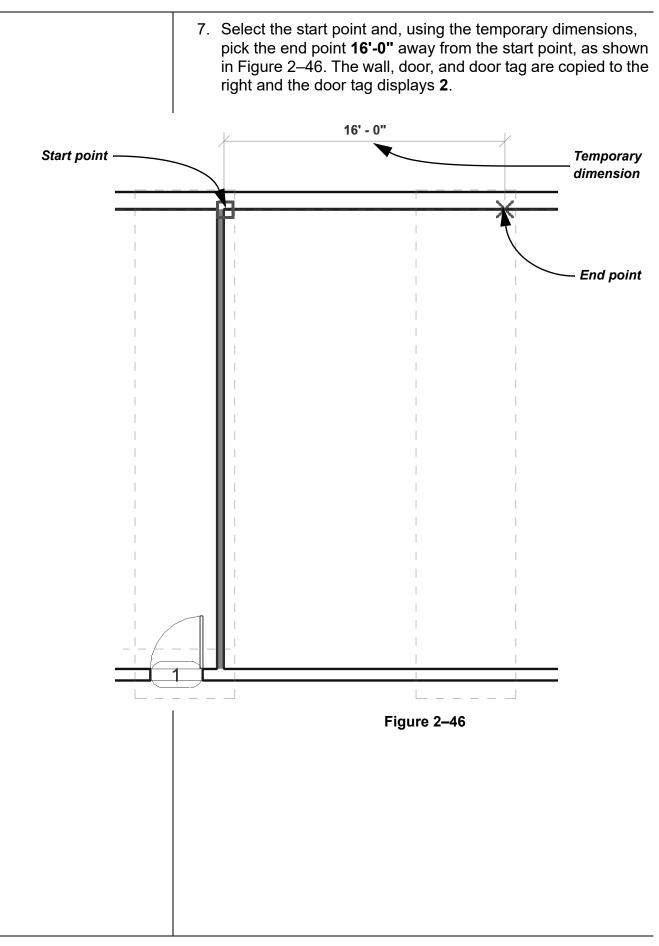


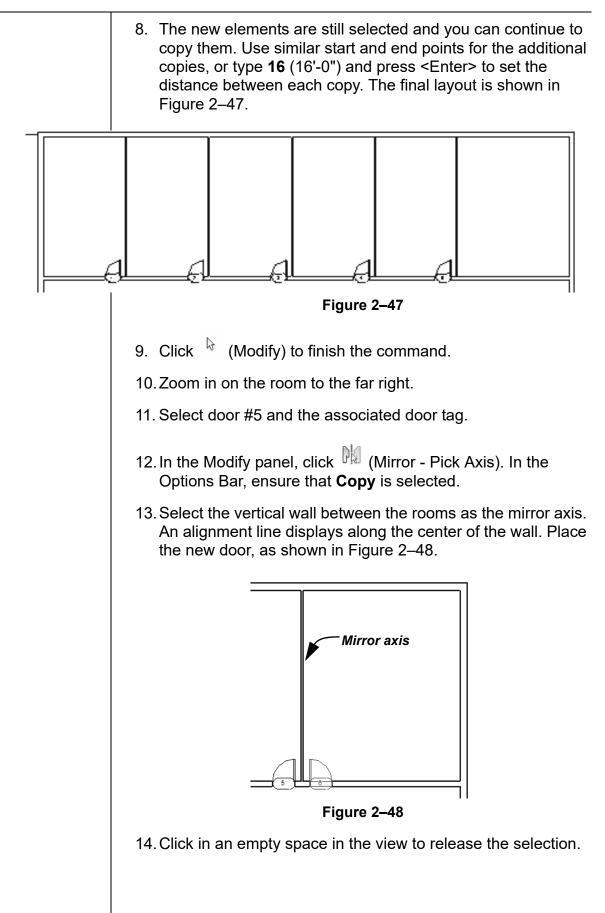


#### Task 1 - Modify walls and doors.

- 1. Open the project **Simple-Building-1.rvt** from the practice files folder.
- 2. Select the top arc of the circular wall.
- 3. In the Modify panel, click <sup>×</sup> (Delete). The walls that the circular wall crossed are automatically cleaned up.
- 4. Select the vertical interior wall, door, and door tag. Hold <Ctrl> to select more than one element, or use a selection window.
- 5. In the Modify panel, click  $\bigcirc$  (Copy).
- 6. In the Options Bar, select **Constrain** and **Multiple**. The **Constrain** option forces the cursor to move only horizontally or vertically.

Remember that you can also press <Delete>, or right-click and select **Delete**.





## Task 2 - Add reference planes and use them to place a component.

- 1. In the *Architecture* tab>Work plane panel, click 4/2 (Ref Plane).
- 2. Draw two reference planes, as shown in Figure 2–49. The vertical one starts at the midpoint of the wall. Place the horizontal plane 20'-0" from the horizontal wall, or place the reference plane at any distance and then use temporary dimensions to place it more exactly.)

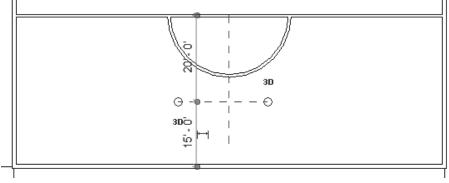
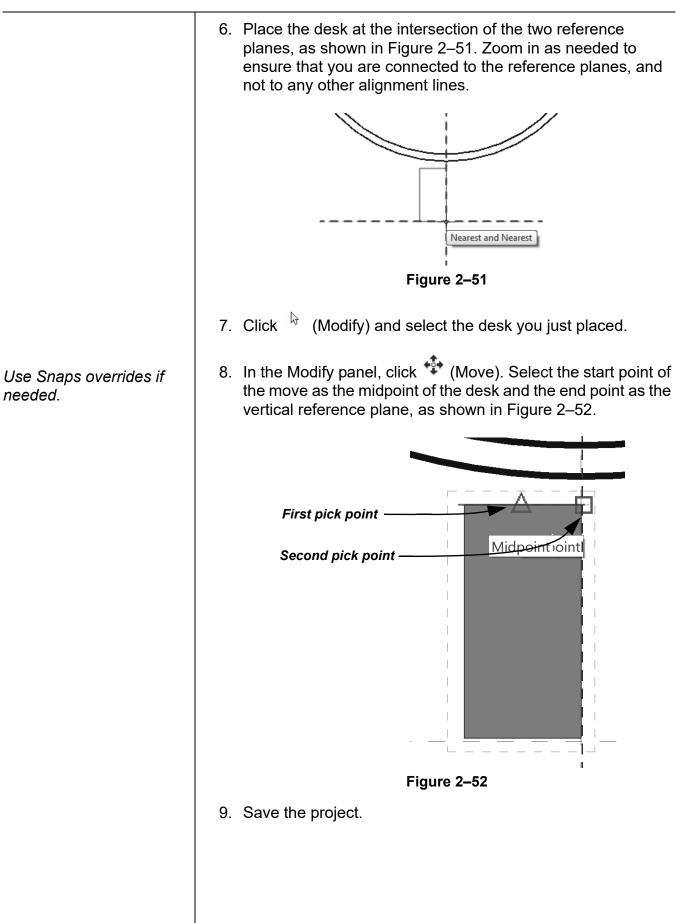


Figure 2–49

- 3. In the *Architecture* tab>Build panel, click  $\stackrel{[]}{=}$  (Component) or type **CM**.
- 4. In the Properties palette, in the Type Selector, verify that **Desk: 60" x 30"** is selected, as shown in Figure 2–50.

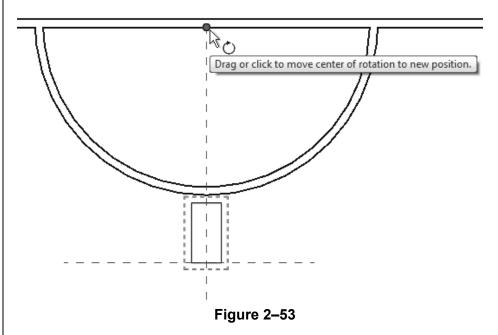
Properties		
Desk 60" y	c k 30"	
New Furniture	→ 🖯 Edit	Туре
Constraints		\$
Level	Level 1	
Elevation from L.	0' 0"	
Host	Level : Level 1	
Moves With Ne	. 🗖	
Identity Data		\$
	1	1
Image	1	
lmage Comments		

5. As you move the cursor you can see that the desk is horizontal. Press <Spacebar> to rotate the desk 90 degrees.

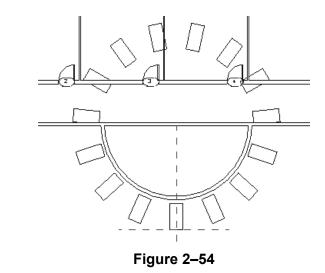


#### Task 3 - Create a radial array.

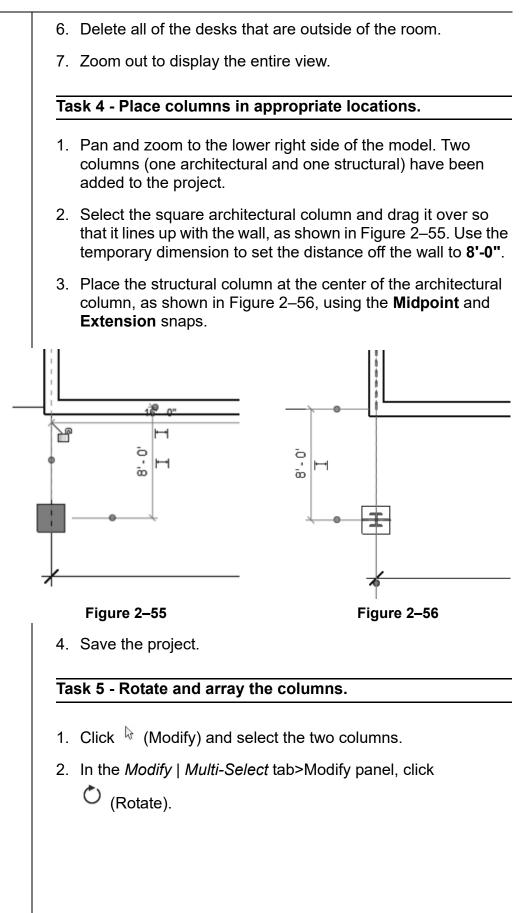
- 1. Select the desk.
- 2. In the Modify panel, click (Array).
- 3. In the Options Bar, click 🖾 (Radial). Clear the **Group and associate** option, set the *Number* field to 15, and set the *Move to:* to **2nd.**
- 4. Drag the center of rotation from the center of the desk to the midpoint of the wall, as shown in Figure 2–53.



5. Return to the Options Bar and set the *Angle* to **360**. Press <Enter>. The array displays as shown in Figure 2–54.



Sometimes it is easier to create more elements then you need, and then delete the ones that are not required, as is done in this example.



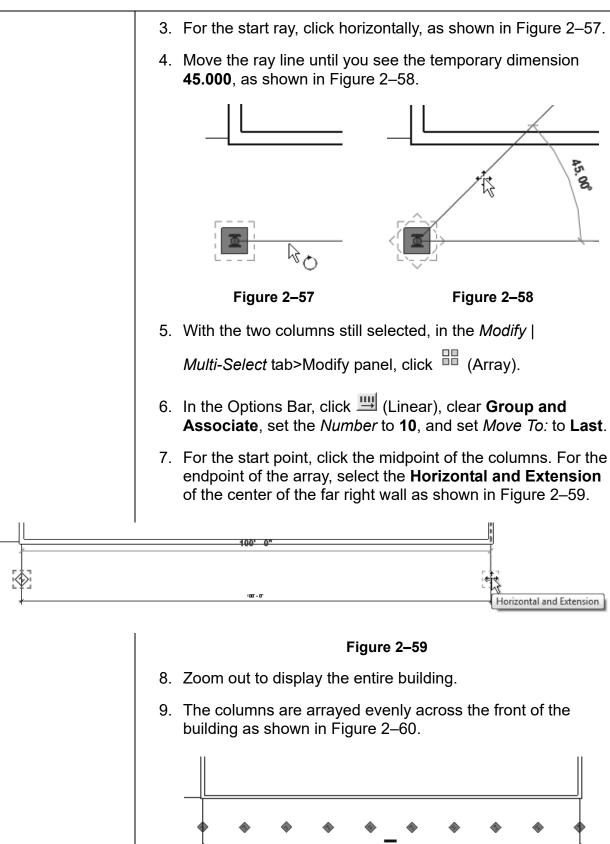


Figure 2–60

10. Save the project.

Aligning

**Elements** 



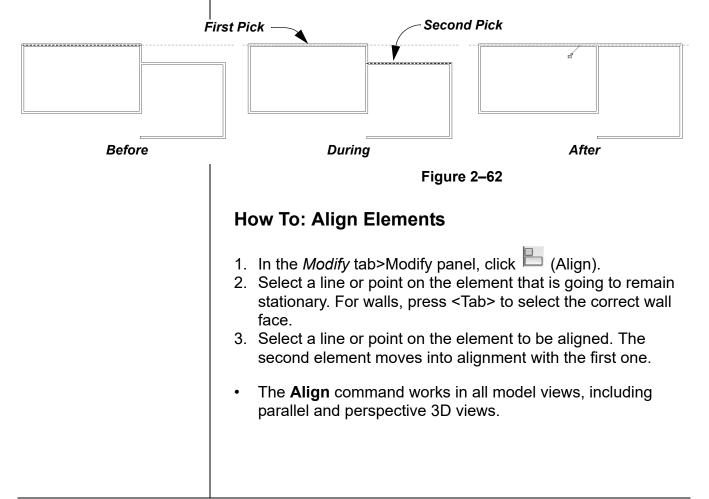
As you work on a project, some additional tools found on the *Modify* tab>Modify panel, as shown in Figure 2–61, can help you with placing, modifying, and constraining elements. **Align** can be used with a variety of elements, while **Split Element**,

Trim/Extend, and Offset can only be used with linear elements.



Figure 2–61

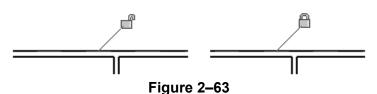
The **Align** command enables you to line up one element with another, as shown in Figure 2–62. Most Autodesk Revit elements can be aligned. For example, you can line up the tops of windows with the top of a door, or line up furniture with a wall.



Locking elements enlarges the size of the project file, so use this option carefully.

## Splitting Linear Elements

You can lock alignments so that the elements move together if either one is moved. Once you have created the alignment, a padlock is displayed. Click on the padlock to lock it, as shown in Figure 2–63.

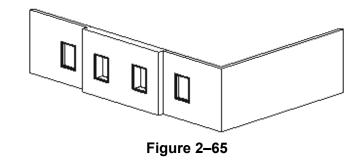


- From the Options bar, select **Multiple Alignment** to select multiple elements to align with the first element. You can also hold <Ctrl> to select multiple elements to align.
- For walls, you can specify if you want the command to prefer Wall centerlines, Wall faces, Center of core, or Faces of core, as shown in Figure 2–64. The core refers to the structural members of a wall as opposed to facing materials, such as sheet rock.

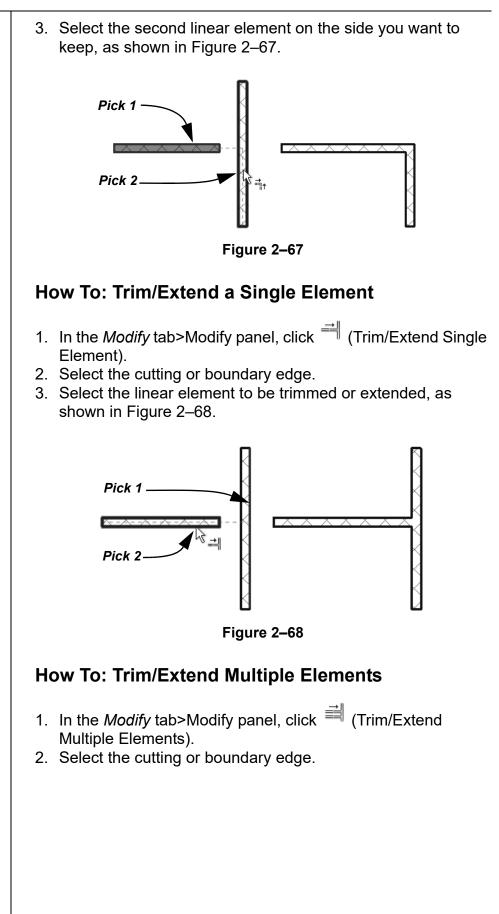
V Multiple Alignment	Prefer:	Wall faces 🔹	
Properties		Wall centerlines	i
		Wall faces	f
		Center of core	ł
		Faces of core	ł

Figure 2–64

The **Split** Element command enables you to break a linear element at a specific point. You can use alignment lines, snaps, and temporary dimensions to help place the split point. After you have split the linear element, you can use other editing commands to modify the two parts, or change the type of one part, as shown with walls in Figure 2–65. You can split walls in plan, elevation, or 3D views.



	How To: Split Linear Elements		
	<ol> <li>In the <i>Modify</i> tab&gt;Modify panel, click <sup>€</sup> (Split Element) or type the shortcut SL.</li> <li>In the Options Bar, select or clear the Delete Inner Segment option.</li> <li>Move the cursor to the point you want to split and select the point.</li> <li>Repeat for any additional split locations.</li> <li>Modify the elements that were split, as needed.</li> </ol>		
	• The <b>Delete Inner Segment</b> option is used when you select two split points along a linear element. When the option is selected, the segment between the two split points is automatically removed.		
	<ul> <li>An additional option, <sup>(I)</sup> (Split with Gap), splits the linear element at the point you select, as shown in Figure 2–66, but also creates a <i>Joint Gap</i> specified in the Options Bar.</li> </ul>		
This command is typically used with structural precast slabs.	Split Split with Gap Figure 2–66		
Trimming and Extending	elements. Trim/Extend to Corner Trim/Extend Single		
	<ol> <li>In the <i>Modify</i> tab&gt;Modify panel, click (Trim/Extend to Corner) or type the shortcut <b>TR</b>.</li> <li>Select the first linear element on the side you want to keep.</li> </ol>		



3. Select the linear elements that you want to trim or extend by selecting one at a time, or by using a crossing window, as shown in Figure 2–69. For trimming, select the side you want to keep. Pick 1 · Pick 2 Pick 3 Figure 2-69 You can click in an empty space in the view to clear the selection and select another cutting edge or boundary. Offsetting The **Offset** command is an easy way of creating parallel copies of linear elements at a specified distance, as shown in **Elements** Figure 2–70. Walls, beams, braces, and lines are among the elements that can be offset. w.e Figure 2–70 If you offset a wall that has a door or window embedded in it, the elements are copied with the offset wall.

The offset distance can be set by typing the distance (**Numerical** method) shown in Figure 2–71 or by selecting points on the screen (**Graphical** method).

⊖ Graphical	<ul> <li>Numerical</li> </ul>	Offset:	1' 0"	🗹 Сору

Figure 2–71

### How To: Offset Using the Numerical Method

- 1. In the *Modify* tab>Modify panel, click (Offset) or type the shortcut **OF**.
- 2. In the Options Bar, select the Numerical option.
- 3. In the Options Bar, type the required distance in the *Offset* field.
- 4. Move the cursor over the element you want to offset. A dashed line previews the offset location. Move the cursor to flip the sides, as needed.
- 5. Click to create the offset.
- 6. Repeat Steps 4 and 5 to offset other elements by the same distance, or to change the distance for another offset.
- With the **Numerical** option, you can select multiple connected linear elements for offsetting. Hover the cursor over an element and press <Tab> until the other related elements are highlighted. Select the element to offset all of the elements at the same time.

## How To: Offset Using the Graphical Method

- 1. Start the **Offset** command.
- 2. In the Options Bar, select **Graphical**.
- 3. Select the linear element to offset.
- 4. Select two points that define the distance of the offset and which side to apply it. You can type an override in the temporary dimension for the second point.
- Most linear elements connected at a corner automatically trim or extend to meet at the offset distance, as shown in Figure 2–72.

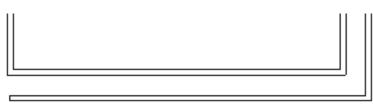


Figure 2–72

The **Copy** option (which is on by default) makes a copy of the element being offset. If this option is not selected, the **Offset** command moves the element the set offset distance.

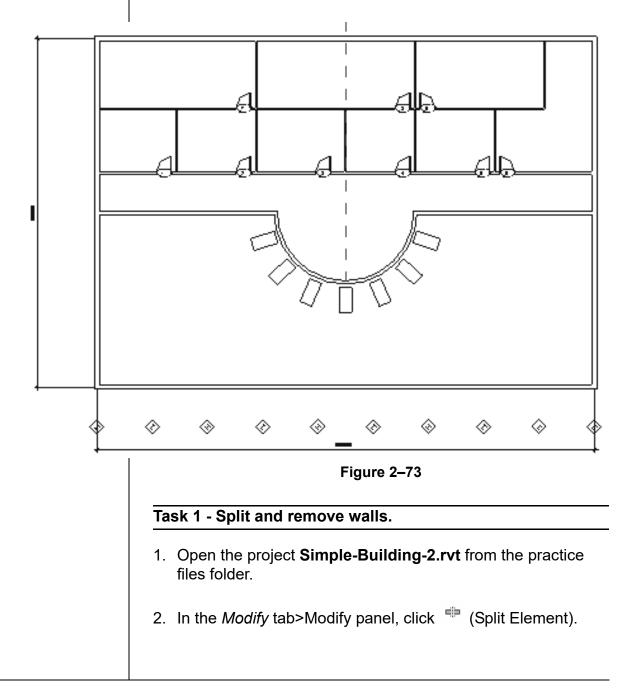
## **Practice 2c**

# Work with Additional Modify Tools

#### **Practice Objective**

• Align, Split, Trim/Extend, and Offset elements.

In this practice, you will split a wall into three parts and delete the middle portion. You will offset walls and then trim or extend them to form new rooms. You will then align the new walls to match existing walls.as shown in Figure 2–73.



- 3. In the Options Bar, select **Delete Inner Segment**.
- 4. Click on the horizontal wall where it intersects with the curved wall at both ends. The wall segment between these points is removed, as shown in Figure 2–74.

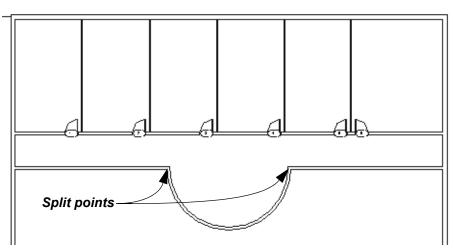
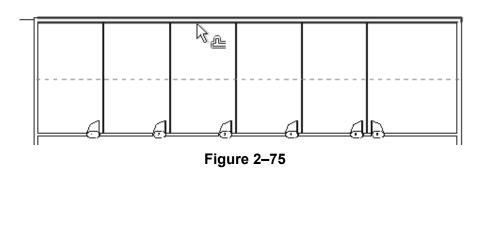


Figure 2–74

5. Click 🧟 (Modify) to finish.

#### Task 2 - Offset and trim walls.

- 1. In the *Modify* tab>Modify panel, click <sup>(C)</sup> (Offset).
- 2. In the Options Bar set the *Offset* to **14'-0"** and ensure that **Copy** is selected.
- Select the top horizontal wall while ensuring that the dashed alignment line displays inside the building, as shown in Figure 2–75.



4. With **Offset** still active, change the *Offset* to **10'-0"** and offset the last vertical interior wall to the right, as shown in Figure 2–76.

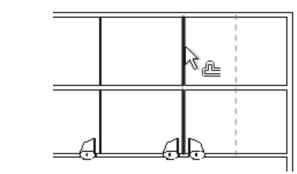


Figure 2–76

Click <sup>k</sup> (Modify) and select the new horizontal wall that was created from the exterior wall. Change the wall to **Basic** Wall: Interior - 3 1/8" Partition (1-hr). The layout of the new walls should display as shown in Figure 2–77.

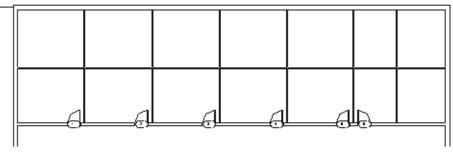
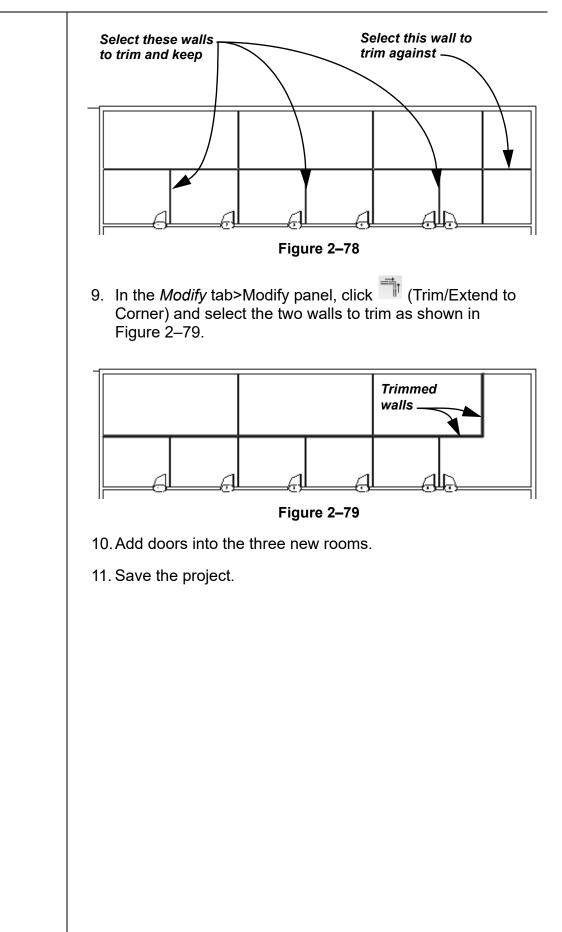


Figure 2–77

- 6. In the *Modify* tab>Modify panel, click <sup>➡</sup> (Trim/Extend Multiple Elements).
- 7. Select the new horizontal wall as the element to trim against.
- Select every other wall *below* the new wall. (Remember, you select the elements that you want to keep.) The walls should display as shown in Figure 2–78.

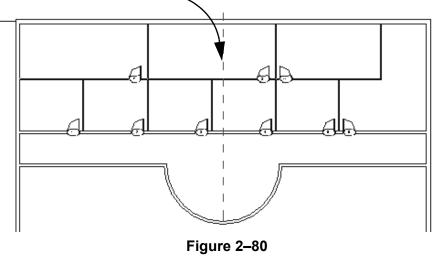
The vertical wall does not need to be changed because it was offset from an interior wall.



#### Task 3 - Align walls.

1. Select and extend the vertical reference plane. Use the control to drag the top end so it extends beyond the outer wall, as shown in Figure 2–80.





- 2. In the *Modify* tab>Modify panel, click 📙 (Align).
- 3. Select the reference plane, and then the wall to the left. The wall should line up with the reference plane.
- 4. Save and close the project.

## **Chapter Review Questions**

- 1. What is the purpose of an alignment line?
  - a. Displays when the new element you are placing or modeling is aligned with the grid system.
  - b. Indicates that the new element you are placing or modeling is aligned with an existing element.
  - c. Displays when the new element you are placing or modeling is aligned with a selected tracking point.
  - d. Indicates that the new element is aligned with true north rather than project north.
- 2. When you are modeling (not editing) a linear element, how do you edit the temporary dimension shown in Figure 2–81?

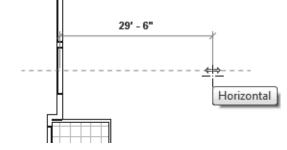
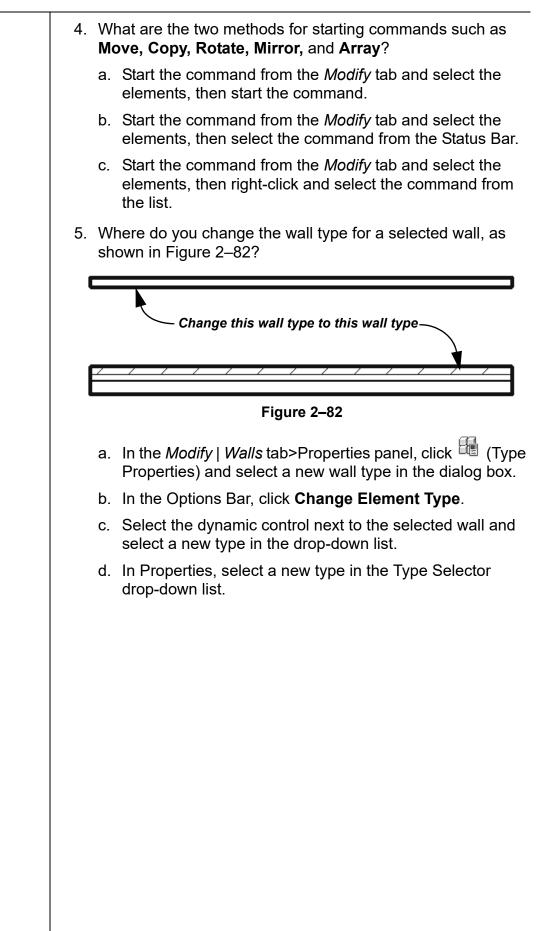
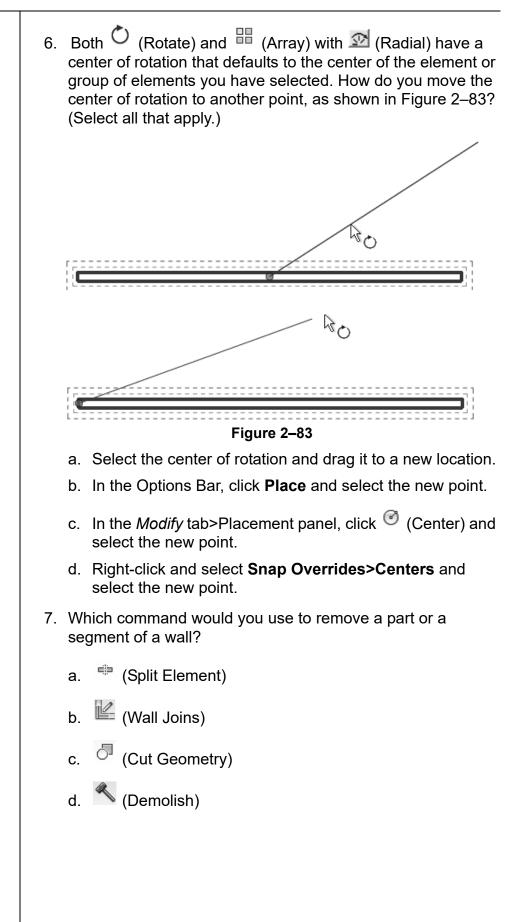
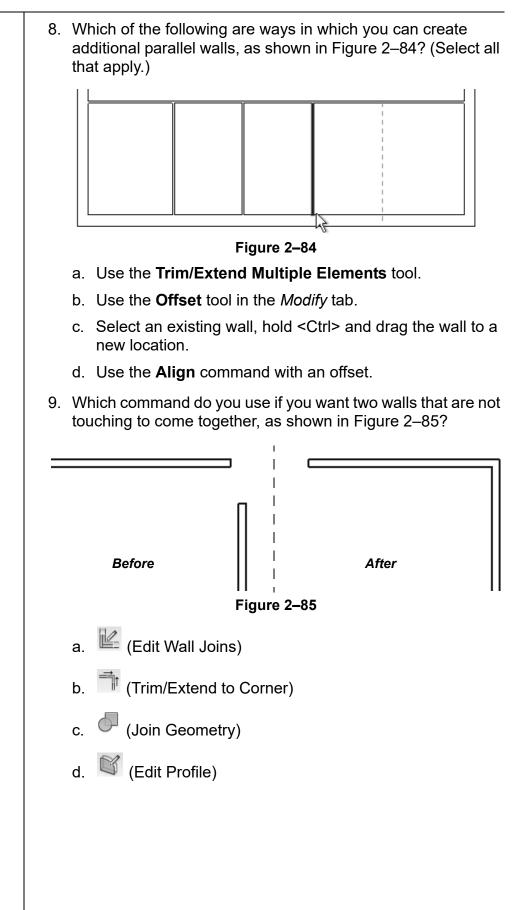


Figure 2–81

- a. Select the temporary dimension and enter a new value.
- b. Type a new value and press <Enter>.
- c. Type a new value in the Distance/Length box in the Options Bar and press <Enter>.
- 3. How do you select all the doors of various sizes, but no other elements in a view?
  - a. In the Project Browser, select the *Door* category.
  - b. Select one door, right-click and select **Select All Instances>Visible in View**.
  - c. Select all of the elements in the view and use  $\checkmark$  (Filter) to clear the other categories.
  - d. Select one door, and click (Select Multiple) in the ribbon.







# **Command Summary**

Button	Command	Location	
Draw Tools	i		
Ĉ.	Center-ends Arc	Ribbon: Modify   (various linear elements) tab>Draw panel	
Ø	Circle	Ribbon: Modify   (various linear elements) tab>Draw panel	
Ŷ	Circumscribed Polygon	Ribbon: Modify   (various linear elements) tab>Draw panel	
٩	Ellipse	• <b>Ribbon:</b> <i>Modify</i>   <i>Place Lines, Place</i> <i>Detail Lines, and various boundary</i> <i>sketches</i> >Draw panel	
۵	Ellipse Arc	<ul> <li>Ribbon: Modify   Place Lines, Place Detail Lines, and various boundary sketches&gt;Draw panel</li> </ul>	
f	Fillet Arc	Ribbon: Modify   (various linear elements) tab>Draw panel	
٩	Inscribed Polygon	• <b>Ribbon:</b> <i>Modify</i>   ( <i>various linear elements</i> ) tab>Draw panel	
/	Line	Ribbon: Modify   (various linear elements) tab>Draw panel	
R	Pick Faces	Ribbon: Modify   Place Wall> Draw panel	
<b>,</b> ↓\$	Pick Lines	Ribbon: Modify   (various linear elements) tab>Draw panel	
	Pick Walls	Ribbon: Modify   (various boundary sketches)>Draw panel	
ŗ	Rectangle	Ribbon: Modify   (various linear elements) tab>Draw panel	
Ŷ	Spline	• <b>Ribbon:</b> <i>Modify</i>   <i>Place Lines, Place</i> <i>Detail Lines, and various boundary</i> <i>sketches</i> >Draw panel	
r	Start-End- Radius Arc	<ul> <li>Ribbon: Modify   (various linear elements) tab&gt;Draw panel</li> </ul>	
ſ	Tangent End Arc	Ribbon: Modify   (various linear elements) tab>Draw panel	
Modify Too	ls		
	Align	<ul> <li>Ribbon: <i>Modify</i> tab&gt;Modify panel</li> <li>Shortcut: AL</li> </ul>	
	Array	<ul> <li>Ribbon: <i>Modify</i> tab&gt;Modify panel</li> <li>Shortcut: AR</li> </ul>	
or S	Сору	<ul> <li>Ribbon: <i>Modify</i> tab&gt;Modify panel</li> <li>Shortcut: CO</li> </ul>	

Ē	Copy to Clipboard	• <b>Ribbon:</b> <i>Modify</i> tab>Clipboard panel
	-	Shortcut: <ctrl>+<c></c></ctrl>
×	Delete	• <b>Ribbon</b> : <i>Modify</i> tab>Modify panel
		Shortcut: DE
Mirror Axis	Mirror - Draw	Ribbon: Modify tab>Modify panel
	Axis	Shortcut: DM
	Mirror - Pick	Ribbon: Modify tab>Modify panel
	Axis	Shortcut: MM
<b>+</b> ‡ <b>+</b>	Move	• Ribbon: <i>Modify</i> tab>Modify panel
		• Shortcut: MV
۹	Offset	• <b>Ribbon:</b> <i>Modify</i> tab>Modify panel
æ		Shortcut: OF
ren	Paste	• Ribbon: Modify tab>Clipboard panel
C.		• Shortcut: <ctrl>+<v></v></ctrl>
D.	Pin	• <b>Ribbon:</b> <i>Modify</i> tab>Modify panel
띠		Shortcut: PN
Ċ	Rotate	Ribbon: Modify tab>Modify panel
		• Shortcut: RO, R3
_	Scale	Ribbon: <i>Modify</i> tab>Modify panel
	Could	• Shortcut: RE
	Split Element	Ribbon: <i>Modify</i> tab>Modify panel
		Shortcut: SL
	Split with Gap	Ribbon: <i>Modify</i> tab>Modify panel
ojo	Split with Gap	
III	Trim/Extend	• <b>Ribbon:</b> <i>Modify</i> tab>Modify panel
==	Multiple	
	Elements	
<u> </u>	Trim/Extend	Ribbon: <i>Modify</i> tab>Modify panel
0	Single Element	Dikham Madifi taha Madifi yang I
== ↑	Trim/Extend to Corner	• <b>Ribbon</b> : <i>Modify</i> tab>Modify panel
		• Shortcut: TR
-07	Unpin	• <b>Ribbon</b> : <i>Modify</i> tab>Modify panel
		Shortcut: UP
Select Too		
**\>	Drag elements	• <b>Ribbon:</b> All tabs>Expanded Select
	on selection	panel
		Status Bar
$\mathbf{T}$	Filter	Ribbon: Modify   Multi-Select tab>     Filter panel
		Status Bar
	Coloct Flows and -	
	Select Elements By Face	Ribbon: All tabs>Expanded Select     panel
		• Status Bar

Ŗ	Select Links	Ribbon: All tabs>Expanded Select     panel	
		Status Bar	
馰	Select Pinned Elements	Ribbon: All tabs>Expanded Select     panel	
		Status Bar	
£₿	Select Underlay Elements	Ribbon: All tabs>Expanded Select     panel	
		Status Bar	
Additional	Additional Tools		
Ŕ	Aligned	Ribbon: Modify tab>Measure panel	
×	Dimension	Quick Access Toolbar	
IJ	Component	Ribbon: Architecture/Structure/ Systems tab	
		Shortcut: CM	
71	Detail Line	• Ribbon: Annotate tab>Detail panel	
		Shortcut: DL	
IL.	Model Line	• <b>Ribbon</b> : <i>Architectural</i> tab>Model panel	
1		Shortcut: LI	
Ľb	Reference Plane	Ribbon: Architecture/Structure/ Systems tab> Work Plane panel	
	1	1	